



# American Association for Agricultural Education 2019 Annual Conference

Des Moines, IA – May 21-24, 2019

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## Call for Research Papers

### Preparing the Manuscript for Submission

#### Style

- Except modifications specified in this call, follow manuscript style guidelines as specified by the *Publication Manual of the American Psychological Association* (6th ed.).
- Refer to the Publication Manual (pp. 21 – 37) for manuscript elements and content.
  - Omit manuscript elements listed in sections 2.02, 2.03, 2.12, and 2.13.
  - Do not include a cover page, running heads, or appendices.
  - Turn off all hyperlinks of URL references.

#### Manuscript Structure and Content

- Typeface: Times New Roman with 12-point font size, standard character spacing
- Line Spacing and Margins: Single-space between all text lines of the manuscript; double-space between paragraphs, heading and text, and table and text; use uniform one-inch margins.
- Page Limitation: Manuscripts are limited to 12 pages, including title, abstract, tables, and figures
  - References are not included in 12 page maximum.
  - Use the “insert, page number” command of MS Word to number all manuscript pages, including the first page; center number at bottom of each page. Do not use other footers, headers, or footnotes.
- Title: Center and bold the title at the top of the first page; capitalize only first letters of words in the title.
- Abstract: Type the abstract (200 word maximum) in italics immediately after the manuscript title.
- Suggested Sections: Introduction/Theoretical Framework, Purpose(s)/Objective(s), Methods/Procedures, Results/Findings, Conclusions/Recommendations/Implications, References.
- Body of the Manuscript: Begin the body of the manuscript immediately following the abstract
  - Main headings should be bolded and centered.
  - Tables must be prepared using the “Table” function in Microsoft Word.
  - Tables and figures should be placed within the body of the manuscript as soon as feasible after their first mention in the text.
  - Effect sizes must be reported when reporting statistical significance for quantitative data analyses.
  - DOI Numbers must be included in references, if available.
- The manuscript should be prepared for masked review.
  - Information that would identify the author(s) and/or university should be omitted and replaced with [brackets].
  - Remove hidden data and personal information by inspecting documents. Refer to <http://goo.gl/j077t> for additional information.

#### Submission Procedures

- Submit one Microsoft Word file (.doc or .docx) to the FastTrack™ system at <http://aaae.expressacademic.org/login.php>
- At least one author must be a current dues-paying member of AAAE at the time of submission. Papers not meeting this requirement will not be reviewed.

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**Deadline for Submission: Tuesday, January 22<sup>nd</sup>, 2019 (11:59 p.m., CST)**

Questions when submitting a manuscript: contact Scott Burris ([scott.burris@ttu.edu](mailto:scott.burris@ttu.edu)) or Courtney Meyers ([courtney.meyers@ttu.edu](mailto:courtney.meyers@ttu.edu)) at Texas Tech University