**2022 Program Improvement Committee Meeting**

**May 9th, 2022**

**Via Zoom**

Agenda and Minutes

1. Welcome
2. Meeting Called to Order at 11:05 AM EST.
3. Minutes from 2021 Virtual Meeting were approved.
4. Old Business
5. Report from Gaea Hock AAAE Poster Review and Submission Manager

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|  | **Posters Received** | **Posters Accepted and Acceptance Rate** | **Reviewers** |
| **2021 Western Region** | 101 | 26 Innovative (68%)  32 Research (51%) | 35 |
| **2021 North Central Region** | 14 | 12 Innovative (86%)  \*Research posters went through the FastTrack system  \*I do assist with the LCT process, but do not assign the reviewers | 6 |
| **2022 Southern Region** | 87 | 27 Innovative (77%)  38 Research (73%) | 34 |
| **2022 National** | 233 | 48 Innovative (53%)  84 Research (59%) | 84 |
|  |  |  |  |
| **2022 Western Region**  (deadline July 1, 2022) |  |  |  |
| **2021 North Central Region**  \*Just Innovative  (deadline July 15, 2022) |  |  |  |

Thank you!

* + Mike Spiess for his continued support of the poster system.
  + The poster chairs for each region and national conferences.
  + Note: North Central is only using the poster the system for the Innovative posters
  + 435 posters submitted *(287 in 2020-21; 393 in 2019-20)*
  + 1,299 poster reviews assigned

1. Facilitators not needed for posters as we return to in person conference.
2. Poster Awards were tabled last year until a return to in person conference.

The motion was made by Gaea Hock that in 2023, the Program Improvement Chair would determine the top 10 posters based on reviewer’s scores which would then advance the top 10 in People’s Choice in Research and Innovative.

Avery Culbertson seconded the motion and discussion was had.

Richie Roberts made a motion to amend the main motion to add that “ties be broken based upon the mean scores to determine the top 10”. This amendment was seconded by Courtney Meyers. Discussion occurred and the motion as amended was passed.

The New Motion now reads

Beginning in 2023 with the National AAAE Conference, the Program Improvement Chair will determine the Top 10 posters based upon reviewer’s scores which would then advance them to the Top 10 in People’s Choice in Research and People’s Choice in Innovation. If a tie, the tie will be broken based upon the mean scores to determine the Top 10.

1. Discussion of the Collaborative Interest Groups (formerly known as SIGs) occurred. It was unanimously agreed upon the Program Development Committee has a round table discussion group set up to facilitate the process and we saw no need in recreating an existing process with the same goal of collaboration amongst colleagues and interest.
2. New Business
3. Elections

* Avery Culbertson (representing Western Region) will serve as the Chair for 2022-2023.
* Buddy McKendree (representing the North Central Region) will serve as the Co-chair for 2022-2023 moving to Chair in 2023-2024.
* A representative from the Southern Region will need to be identified as Co-Chair for 2023-2024.

1. Huge expression of gratitude goes out to Mike Spiess for his continued help in creating, updating, navigating, and training for the chairs on the poster computer system. He was able to keep this system afloat after the Go Daddy hosting site had major issues. It would not be possible without his help and expertise.
2. Meeting was adjourned at 11:40 AM EST.