The American Association for Agricultural Education (AAAE) is now accepting proposals from university agricultural teacher educators seeking to conduct a salary report of its membership. The Salary Report has been an ongoing project sanctioned and sponsored by the American Association for Agricultural Education (formerly the American Association for Teacher Educators in Agriculture) since 1997 with the purpose of summarizing the current rank and salaries of the AAAE membership.

This funding opportunity is under the auspices of the AAAE. Therefore, AAAE will assume the intellectual property rights of the information collected. The data will be collected during the fall of 2021 and to be ready to report at the 2022 National AAAE Conference in May of 2022. The total amount of support provided from AAAE will be $1,000 upon return of the final report.

All inquiries regarding this Supply and Demand Study should be directed to the membership services chair (Dr. Kevin Curry) by calling (814.863.7069) or emailing kevincurry@psu.edu

In 2021-2022, there will be one competitive grant awarded by AAAE. Qualified applicants will be United States university-based agricultural teacher educators that meet the following criteria:

- viable plan for the collection of complete and accurate data from all AAAE member institutions;
• complete description, including a detailed timeline, of the methods for data collection, data storage, analysis, and reporting
• documented support from their departmental administration.

Restrictions
Grant funds may be used for purchasing and constructing data collection databases, salary for staff, and or stipend for faculty to conduct the study. Data collected – e.g. database – is becomes the property of the AAAE organization. All intellectual property regarding the database resides with AAAE.

Evaluation Criteria and Process
Specific evaluation criteria are provided under the Proposal Guidelines of this RFP. Each proposal may receive a maximum of 100 points. A committee comprised of the AAAE national membership services committee will score each proposal and submit the top two proposals to the board of directors for consideration and final selection.

Proposal Guidelines

Cover page – All proposals must include a completed and signed cover page.
• Name of the person or organization to which the award should be made.
• Project Start Date – August 1st, 2021
• Project Completion Date – May 1st 2022
• Project Coordinator Name and Title
• Department Head/Chair Name and Title
• Project coordinator address, city, state, zip, phone, and fax numbers, and email address
• Institution name, address, city, state, zip, and phone and fax numbers
• Project Coordinator Signature and Date
• Department Head/Chair Signature and Date

Section 1: Project Summary – Provide a 50-75 word summary description of the project.

Section 2: Project Narrative – maximum of three pages (not including the cover page, project summary) typewritten, double-spaced, font no smaller than 12-point, one inch margins:
• Describe the data collection and management, with emphasis on utilizing existing structure/questions from previous Salary Reports.
• Identify a project timetable including all important milestones and dates that relate to the project’s start-up, executions, evaluation, and sustainability.
• Describe your ability to commit time to manage and execute this project

Proposal Submission Deadline
Proposals must be received by July 1st, 2021 at 5:00 pm Eastern Time.

What to Submit
Applicants must submit a complete original proposal by email to the Member Services Chair.
Where to Submit Proposals
By email to:
Dr. Kevin Curry
kevincurry@psu.edu
Please mark the subject line as “AAAE Salary Report Proposal”

Notification of Awards
Applicants will be notified of funding decisions no later than July 30th, 2021

For More Information contact:
   Dr. Kevin Curry, Membership Services Chair - AAAE
   Penn State University
   211 Ferguson Building
   University Park PA 16802
   814.863.7069
   kevincurry@psu.edu