**Membership Services Committee Report**

The membership services committee met on Wednesday, September 28, 2022. Members present: Brandie Disberger, Kellie Claflin, Adam Cletzer, Kevin Curry, and Jonathan Ulmer

A discussion was held regarding the NC-AAAE awards. Awards will be presented in five areas.

In 2022 program leaders (chair, dean, director etc.) were emailed to ask for nominations of their faculty. When nominations were made, personal emails were sent to the faculty encouraging them to apply and noting the nomination and person who made the nomination. An open call for nominations was also made.

A motion was made by Adam Cletzer to make the nomination process an official step within the North Central process. The call for leader nominations should be made one month prior to the open call for applications. Motion was seconded and passed.

An open discussion was held about the responsibilities of the North Central Member Services Committee. It is the recommendation for the committee that responsibilities for the Region be built from the National Standing Rules and be stated as:

**Member Services Committee**

 To accomplish its purpose, the North Central Member Services Committee assists the National Committee to carry out the following activities:

1. Revise and publish annually the Directory of University Agricultural Educators.
2. Conduct an annual supply and demand study and a periodic salary survey, summarize the data and distribute to the membership.
3. Collect and post on the AAAE website the positions available in agricultural education.
4. Provide information and establish policies for posting information on the AAAE website and determine policy for release of directory information.
5. Carry out other activities agreed upon by the membership and/or Executive Committee.
6. Review and update the AAAE Constitution and Bylaws as they pertain to the Member Services Committee.
7. Develop opportunities to increase communication in the organization through the use of chat rooms, bulletin boards, and listservs.

Additionally, the North Central Committee shall:

1. Facilitate regional awards – Lead by the current Chair
	1. Solicit nominations from Program Leaders
	2. Solicit applications
	3. Facilitate evaluation
2. As needed, create and facilitate Regional communications (listservs, chatrooms, blogs, etc.).

It is the desire of the Committee for the National Member Services Committee to continue and create closure around the discussion of the website directory (intent, management, responsibility) and the Job/Graduate Student listings (management and responsibility).

Brandie Disberger was confirmed as Chair and Kellie Claflin was elected vice chair for 2022-2023 (chair in 23-24).