# AWARD CRITERIA & NOMINATION INSTRUCTIONS

## Purpose

The purpose of the Western Region AAAE Distinguished Research Award is to recognize an individual AAAE member for outstanding research accomplishments that have significantly impacted the knowledge base and/or professional practice in Agricultural Education broadly defined.

## Eligibility

* The award is open to AAAE members associated with the Western Region. Texas and Oklahoma AAAE members may be nominated for Western Region awards if they attend meetings regularly and do not apply for the same award in the Southern Region.
* The nominee been an agricultural educator at least three full years prior to the award date.
* The nominee has not received this award in the Western Region during the previous five years.
* The nominee is the only individual nominated from their department this year.
* The nominee has been a reasonably continuous dues-paying member of AAAE during his/her time of service as an agricultural educator.
* Nominees should have sustained a program of research for at least ten years.

## Nomination and Selection Procedures

1. Nominations may be made by a colleague of the nominee. Self-nominations are also acceptable.
2. Nominations must be submitted by E-mail to the designated award coordinator by the established deadline.
3. Past recipients will review applications and select the award recipient(s).

## Criteria for Selection

1. Selection will be based on documentation of outstanding research accomplishments. Documentation should include:
	1. Candidate’s statement concerning their research focus, research priorities, and actual or anticipated impact on theory and/or practice.
	2. Proof of frequent, consistent and important contributions to the knowledge base in Agricultural Education broadly defined as documented by a list of publications and presentations.
	3. Recognition through such things as previous research awards, invited presentations, extramural funding, service on grant panels, service as a journal editor, and service on editorial review boards as documented by a list of recognitions.
	4. Providing leadership for major research initiatives on a regional, national, or international level as documented by the candidate’s statement and/or a list of contributions.
	5. Impact as a research mentor for graduate students, post docs, and early career faculty. This will be documented by two letters from the candidate’s protégé’s.

## Nomination Materials

Nomination packets must include and shall be limited to:

* Cover sheet.
* Nomination letter (limited to 2 single spaced typewritten pages).
* Candidate’s statement (limited to 2 single-spaced typewritten pages).
* Two letters of reference from individuals who are familiar with the candidate’s research abilities (such as protégés, professional colleagues, etc.) (Limited to 1 single spaced typewritten page for each letter).
* Nominee’s curriculum vitae.

## Score Sheet

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Criteria | 4Excellent | 3Above Average | 2Average | 1Below Average |
| Candidate’s statement concerning their research focus, research priorities, and actual or anticipated impact on theory and/or practice. |  |  |  |  |
| Proof of frequent, consistent and important contributions to the knowledge base in Agricultural Education broadly defined as documented by a list of publications and presentations. |  |  |  |  |
| Recognition through such things as previous research awards, invited presentations, extramural funding, service on grant panels, service as a journal editor, and service on editorial review boards as documented by a list of recognitions. |  |  |  |  |
| Providing leadership for major research initiatives on a regional, national, or international level as documented by the candidate’s statement and/or a list of contributions. |  |  |  |  |
| Impact as a research mentor for graduate students, post docs, and early career faculty. This will be documented by two letters from the candidate’s protégé’s. |  |  |  |  |
| TOTAL |  |  |  |  |

# COVER SHEET

|  |  |
| --- | --- |
| Name of Nominee: |  |
| Institution: |  |
| Title: |  |
| Professional Employment Record: |
| Degrees Held: |
| Nomination Submitted by: |  |
| Contact information for nominator:  |  |

**Nomination materials** (cover sheet, nomination letter, candidate’s statement, two supporting letters, and the nominee’s curriculum vitae) **should be saved as one PDF document and electronically submitted to the AAAE Award Submission Site (**[**http://www.agedweb.org/AAAE/awards/**](http://www.agedweb.org/AAAE/awards/)**) no later than July 15th.**

Please feel free to contact Lori Moore (llmoore@tamu.edu) with any questions or concerns.

NOTE: The following pages may be used as section dividers.

# Nomination Letter

# Candidate’s Statement

# Reference Letters

# Curriculum Vitae