

**Southern Region AAAE
Research Committee Meeting**

Agenda

February [Day to be determined], 2005

Room and time to be determined

Name	Role	Term
Jimmy Lindner	Past Chair	2003/2004/2005
Jim Dyer	Chair	2004/2005/2006
Craig Edwards	Secretary	2004/2005/2006
Barry Boyd	Member	2005/2006/2007
Todd Brashers	Member	2005/2006/2007

- I. Call to Order
 - a. Role call of Elected members present
 - b. Role call of Active AAAE members present
 - c. All active AAAE members in the room during the meeting have all privileges/responsibilities afforded the elected members save one. The Chair and the Secretary of the Elected Committee must come from currently elected committee members.

- II. Review and acceptance of the February 15, 2004 Minutes

- III. Solicit New Business Items to be Discussed

- IV. Old Business
 - a. SAERC Chairs' report
 - i. Presentation of report
 - ii. [Action Item] Accept research report
 - iii. Solicit recommendations/suggestions for future conferences

 - b. JSAER Editors' report
 - i. Murphy-Editor 2003/2004/2005 [TERM EXPIRES UPON PUBLICATION OF THE 2005 ISSUE]
 1. Presentation of report
 2. Solicit recommendations/suggestions for future issues of JSAER
 3. [Action Item] Process for selection of next editor (to be elected/selected 2005 conference)
 4. [Action Item] Recommend 2005/2006/2007 Editor to membership for vote
 5. Managing editorial board
 - a. [Action Item] Review/Affirm the process for reviewing and accepting JSAER articles for publication

- i. [Current process] The Southern Region research committee will serve as the managing board for the journal. Committee members will be responsible for processing reviews for submissions to JSAER and reporting results to the editor. The editor along with the co-editor will have final determination in publication of manuscripts.
 - b. [Action Item] If process is not affirmed, develop new process
 - 6. Expanding Journal submission opportunities
 - a. [Action Item] Question? Should the JSAER be “divorced” from the conference proceedings process and be maintained as a stand alone Journal
 - b. [Action Item] If yes to the above question, what are the editorial policies and procedures that should be used to guide the Journal?
 - 7. ISSN (progress)
 - 8. Outstanding paper
 - a. 2004 Winner...
 - b. Report of process used
 - c. Affirm Process for selection of winner (Does it need to be changed...if so, how?)
 - i. Each research committee member will nominate one paper from those reviewed for JSAER
 - ii. These nominations will be forwarded to the JSAER editor
 - iii. The JSAER editor will ask committee members to vote on the papers.
 - iv. In the event a nominated paper includes an author who is on the committee, the JSAER editor will select other qualified persons to vote.
- c. Report on recommendation that that the Professional Development Committee offer a session on ethics
 - d. Report on Joe Kotrlik’s request that the review forms used to select papers for the conference be modified so that the scales are equal
 - e. Research Ethics
 - i. [Action Item] Blind review criteria
 - ii. Report on motion to present AAAE membership that the Southern Region membership recommend to the National membership that an “Ethical Standards for Publication” be adopted
 - iii. [Action Item] on above item if necessary
 - iv. Setting up an Ethical Standards Discussion Board on the web site

V. New Business

- a. Nominations for new membership to the Research Committee for two positions with a term lasting three years (2006/2007/2008)
- b. Selection of Chair for the 2006 committee
- c. Selection of the Secretary for the 2006 committee