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| **Logo small** | **AAAE DISTINGUISHED TEACHER AWARD**  **Award Criteria & Nomination Instructions** |

**Purpose:**

To recognize an individual AAAE member for outstanding accomplishments as a teacher of Agricultural Education, broadly defined, in one or more settings.

**Nomination and Selection Procedures**

1. The nomination may be made by a colleague of the nominee. Self-nominations are also accepted.
2. Nominations must be submitted by email to the designated award coordinator by the established deadline.
3. An AAAE vice president will receive applications and coordinate the selection process.
4. The AAAE Board of Directors, upon recommendation of the selection committee, will make the award.

**Criteria for Selection**

1. The nominee must be an active member of the AAAE who has maintained continuous membership in the association.
2. The nominee should have at least ten years of experience teaching in higher education settings.
3. The nominee must have been previously recognized with an AAAE regional teaching award.
4. Selection will be based on documentation of outstanding accomplishments as a teacher.
5. Statement of teaching philosophy written by nominee, not to exceed three typewritten (12 point, Times font) double-spaced pages.
6. Evidence of excellence in teaching should include:
   1. Summary of teaching evaluations conducted by students from the past five years.
   2. Two teaching assessments by peers.
   3. List of teaching awards and other relevant accomplishments.
   4. Description of teaching responsibilities including the number and nature of courses and programs presented.
   5. Letters of support from two former students
      * May be undergraduate students, graduate students, workshop participants, etc.
      * Limited to one, single-spaced typewritten page for each letter.

**Nomination Materials**

Nomination packets must include and shall be limited to:

1. Cover sheet (see next page).
2. Nomination letter (limited to two, single spaced, typewritten pages).
3. Statement of teaching philosophy, limited to three pages total.
4. Evidence of excellence in teaching (items from #6 above).
5. Nominee’s curriculum vitae, limited to five pages total.

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| **Logo small** | **AAAE DISTINGUISHED TEACHER AWARD**  **COVER SHEET** | |
| Name of Nominee: |  | |
| Institution: |  | |
| Title: |  | |
| Professional Employment Record: | | |
| Degrees Held: | | |
| Nomination Submitted by: | |  |
| Contact information for nominator: | |  |

Nomination packets limited to: Cover sheet, nomination letter, teaching philosophy, evidence of excellence in teaching, and nominee’s curriculum vitae. **Nomination should be saved as one PDF document and electronically submitted using the following link (http://www.agedweb.org/AAAE/awards/) no later than February 17th.**

For questions, contact:   
  
**Tracy Rutherford**

**Southern Region VP**

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