

**Annual NC AAAE Professional Development Committee Meeting Report
09/13/2022**

The Professional Development Committee met on Tuesday, September 13 at 3:30 PM over Zoom. Members present at the meeting included: Rachel Hendrix, Sarah LaRose, Neil Knobloch, Mark Balschweid, Amanda Bowling, and Haley Rosson

Agenda items:

1. Review nominations and formulate preliminary ballot

At the time of this meeting, the following position vacancies for NC-AAAAE officer and committee positions were identified.

President Elect (1 spot available)	Secretary/Treasurer (1 spot available)	JAE Editing Managing Board Member (1 spot available)	Research Committee Member (2 spots available)	Member Services Committee Member (2 spots available)	Program Improvement Committee Member (2 spots available)	Professional Development Committee Member (2 spots available)
Outgoing						
Rama Radhakrishna, Purdue University	Hui-Hui Wang, Purdue University	Scott Smalley, Iowa State University	Aaron McKim, Michigan State University	Orlenthe McGowan, Langston University	Jon Simonsen, University of Missouri	Haley Rosson, West Virginia University
			Daniel Foster, Pennsylvania State University	Jon Ulmer, Kansas State University	Amy Smith, University of Minnesota	Mark Balschweid, University of Nebraska

- Email request for officer/committee nominations with Qualtrics survey link sent 9/13/2022
- Haley Rosson will reach out to people who were nominated to confirm the nomination and form the ballot.
- The PD committee decided to do the voting virtually using the Election Runner platform. The PD committee chair and co-chair will form the ballot using the current nomination and allow on-the-floor nomination during the NC-AAAAE Business Session I on 10/6. After the open floor nomination, the PD committee chair and co-chair will revise the ballot and send the ballot for voting to all members who are attending the conference. Finally, during the Saturday (10/08) business meeting the PD committee chair will share the new slate of officers.

2. Review PD Sessions

- “Supporting mental health Post-COVID”

- <https://education.missouri.edu/person/christopher-slaten/>
- <https://psychology.missouri.edu/psychological-services-clinic>
- Haley Rosson and Rachel Hendrix will reach out to University of Missouri Psychological Services Clinic to solicit speakers for PD session; if speakers cannot be obtained by end of week (Friday, 9/16), will move to Plan B - Facilitated discussions led by PD committee members
- Plan B?
 - Facilitated discussions
 - What's different now after COVID? What new practices are you implementing?
 - Gathering pre-needs assessment data - What are your needs?
 - https://docs.google.com/document/d/1WNoyK-vV_KpIQ-Yf3N2aAOKL6zi5SSBQgqTJaDfb4DM/edit?usp=sharing
- Honorarium for speakers - Two \$500 stipends
 - Motion - allocate up to \$1000 to be spent on honoraria for PD speakers, to be allocated at the discretion of the PD committee chair
 - Seconded; motion passed

3. Review Retirements and Memorials

- Email request for retirements and memorials sent 9/13/2022

4. Discuss PD committee responsibilities/tasks and make formal recommendations if needed –

- The committee continued last year's discussion on further clarifying the roles of the PD committee. The members discussed that the PD committee should be the leader for planning the PD session for the conference in collaboration with the conference planning committee, conference host institution, and LCT planning committee. The committee also discussed hearing back from the special committee to clarify the roles of different committees.

5. Elect new chair and co-chair

- Chair - Rachel Hendrix
- Co-Chair - Amanda Bowling

6. Thanks to outgoing members

- Mark Balschweid
- Haley Rosson

Special discussion:

- Announcement: Sarah LaRose - Report from National PD Committee
 - All members of regional PD committee also members of national PD committee
 - Needs assessment in terms of what members are looking for in terms of PD
 - Next meeting sometime in November
 - Multiple PD sessions that repeat at National Conference

Respectfully submitted,

Haley Rosson
Outgoing NC-AAAE PD Committee Chair